



*In the Light of Jesus  
we Learn to Shine*

# St. Joseph's Catholic Primary School

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St. Alban

Catholic Schools' Partnership

13 December 2021

Dear Parents and Carers,

## Consultation on Admission Arrangements for 2023/24

The Governors of St. Joseph's Catholic Primary School recently agreed to some changes to our admissions criteria for 2023. A copy of the proposed admissions policy is attached for your information and is also available on our school website.

The purpose of this consultation is to seek the views of parents, carers and other stakeholders on the proposal to reduce the school's PAN for September 2023. The proposed changes and rationale behind these are as follows:

1. Reduction of our Published Admission Numbers (PAN) to 90
  - A large proportion of funding received by schools is directly related to the number of pupils attending the school. If there are too many vacancies and the uptake of spaces is lower than our PAN then we will not receive the maximum funding possible. Over the last few years the numbers of applications to Early Years has been reducing and is less than our current PAN of 120. Therefore, we are proposing to reduce the PAN to 90 to enable the school to operate more efficiently and cost effectively.

Written comments should be sent to Mrs L Cole, Chair of Governors, at the school address, or by email to [clerk@stjosephs.primaryluton.co.uk](mailto:clerk@stjosephs.primaryluton.co.uk) by the closing date of the consultation, **4.00pm on 25 January 2022**. We will not be able to acknowledge or respond individually to comments, however, they will be taken into account when the Full Governing Body meet at the end of the consultation period to consider any responses and to determine the admission arrangements for 2023/24.

Yours sincerely,

*L Cole*

Mrs L Cole  
Chair of Governors

Diocese of Northampton in partnership with  
Luton Borough Council

