

St. Joseph's Catholic Primary School

Attendance Factsheet September 2023

By law, all children must receive a full time education. As a parent/carers you are responsible for making sure that your child attends school regularly and on time.

Unacceptable Reasons for absence:

- Shopping
- Birthday treats and trips
- Looking after others at home
- Non-urgent medical or dental appointments
- Buying school shoes or school uniform
- Children acting as translators
- Your car breaking down!
- AND MUCH MORE!!!

These absences will be marked as unauthorised

What can I do to help my child attend school regularly

- Ensure your child attends school every day and on time
- If your child is ill, contact the school on the **first day** of absence
- Take an interest in your child's education
- Only take holidays in school holiday time
- Talk to the school if you have concerns

Illnesses

- Children must not attend school if they have any infectious illnesses (please take advice from your GP) e.g. Chicken Pox, Measles, German Measles, Mumps etc.
- Sickness and Diarrhoea, Flu (diagnosed by GP)
- Medicine will not be administered in school unless it is medically prescribed and is required to be taken 4 times per day. It must be signed through the main school office.

The School will always contact you if your child is unwell - Always try to send your child to school even if they feel a little "under the weather" e.g. runny nose, tummy ache, headache, etc.

If you are unsure if your child can attend school, please contact the school office for further information and advice - 01582 572964

Regular attendance also means **PUNCTUAL** attendance.

School Starts at:

8.45am

Children can go in to class from 8.45am for

'Morning Welcome Rituals' with their class teacher

School Ends

3.15pm in KS1

3.20pm in KS2

Please also remember to pick your child/children up on time